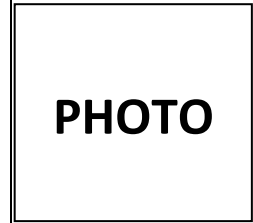


FOR OFFICE USE PURPOSE		ADMISSION REQUIREMENTS
CONSULTANT NAME AND LAST NAME		<ol style="list-style-type: none"> 1. Admission Fee R600.00 – (SAW R1600) 2. 1 ID photo 3. Certified copy of student's ID document 4. Certified copy of latest results 5. Certified proof of residential address 6. Proof of Admission Paid <ul style="list-style-type: none"> - Registration fee R3000.00/(SAW R5600) - First installment R1300.00/(SAW R1500) - First installment RC-R1360.00/ PL -1500
DATE OF APPLICATION		
COURSE APPLIED		
STUDENT NO		



SETA PROGRAMMES

SECTION A :APPLICANT INFORMATION															
SURNAME															
NAMES															
IDENTITY / PASSPORT NUMBER															
DATE OF BIRTH										AGE					
TITLE						NATIONALITY									
POSTAL ADDRESS						RESIDENTIAL ADDRESS									
POSTAL CODE															
CODE				TELEPHONE (HOME)											
CODE				TELEPHONE (WORK)											
CODE				TELEPHONE (FAX)											
CELL						EMAIL									
AFRICAN				WHITE				INDIAN							
GENDER				MALE				FEMALE							
ARE YOU PHISICALLY DISABLED? (SPECIFY)										YES		NO			
SECTION B: ACADEMIC RECORD															
UNIVERSITY				TECHNICON				COLLEGE				HIGH SCHOOL			
INSTITUTION NAME															
SECTION C :PARENTS OR GUARDIANS / FINANCIAL SUPPORTER															
SURNAME						INITIALS			TITLE						
IDENTITY / PASSPORT NUMBER															
POSTAL ADDRESS						POSTAL ADDRESS									
INDICATE THE COMMUNICATION METHOD YOU PREFER BELOW (e.g. Telephone, e-mail, sms ...etc) AND PLEASE SPECIFY IT															
POSTAL CODE															
CODE				TELEPHONE (HOME)											
CODE				TELEPHONE (WORK)											
CODE				TELEPHONE (FAX)											
CELL						EMAIL									
EMPLOYMENT NAME															
POSITION															
SECTION E: REFERENCE															
NAME OF REFERENCE						TELEPHONE NUMBER			RELATIONSHIP (RELATIVE)						
SECTION F : QUALIFICATION ENROLLED				ETQA: PLEASE TICK		HWSETA		SASSETA		MICTSETA					
QUALIFICATION TITLE:															
QUALIFICATION (please tick and sign)				NQF LEVEL		ETQA		TICK		SIGNATURE					
1	INFORMATION TECHNOLOGY: SYSTEM DEVELOPMENT				LEVEL 4		MICT SETA								
2	INFORMATION TECHNOLOGY: TECHNICAL SUPPORT				LEVEL 4		MICT SETA								
3	JOURNALISM				LEVEL 5		MICT SETA								
4	SOCIAL AUXILIARY WORK				LEVEL 4		HWSETA								
5	ANCILLARY HEALTH CARE				LEVEL 1		HWSETA								
6	RESOLVING OF CRIME				LEVEL 5		SASSETA								
7	DIPLOMA IN POLICING				LEVEL 6		SASSETA								

COMMUNITY HEALTH WORK	LEVEL 4	HWSETA	
NB: QUALIFICATION UNIT STANDARDS INCLUDED ON THE QUALIFICATION ROLL OUT PLAN			
CONTRACT LEADING TO THE QUALIFICATION FOR: _____			
ENTERED INTO BETWEEN : PRETORIA TECHNICAL COLLEGE AND _____ (LEARNER)			
Contract Terms and conditions (please kindly initial every clause provided below and sign where required)			
<ol style="list-style-type: none"> 1. INFORMATION TECHNOLOGY, ANCILLARY HEALTH CARE AND JOURNALISM - Application fee of R600.00 is included in the school fees. The learner and financial supporter undertake to pay the college for the enrolled course by either a full payment of R17900 or a registration of R3000.00 and the remaining balance of R14300.00 in 11 monthly installment of R1300.00 per month plus application fees. The total course fees amounts to R17900.00 and all fees are paid in ADVANCE WELL BEFORE THE PERIOD OF ATTENDANCE). 2. SOCIAL AUXILIARY WORK, COMMUNITY HEALTH WORK - Application fee of R1600.00 is included in the school fees. The learner and financial supporter undertake to pay the college for the enrolled course by either a full payment of R29700 or a registration of R5600.00 and the remaining balance of R22500.00 in 15 monthly installment of R1500.00 per month plus application fees. The total course fees amounts to R29700.00 and all fees are paid in ADVANCE WELL BEFORE THE PERIOD OF ATTENDANCE). 3. RESOLVING OF CRIME - Application fee of R600.00 is included in the school fees. The learner and financial supporter undertake to pay the college for the enrolled course by either a full payment of R19560 or a registration of R3000.00 and the remaining balance of R14960.00 in 11 monthly installment of R1360.00 per month plus application fees. The total course fees amounts to R19560 (excluding the practical fees) and all fees are paid in ADVANCE WELL BEFORE THE PERIOD OF ATTENDANCE). Practical fee amounts to R1000 and payable on or before the 30 of April every year. 4. DIPLOMA IN POLICING - Application fee of R600.00 is included in the school fees. The learner and financial supporter undertake to pay the college for the enrolled course by either a full payment of R20100 or a registration of R3000.00 and the remaining balance of R16500.00 in 11 monthly installment of R1500.00 per month plus application fees. The total course fees amounts to R20100 (excluding the practical fees) and all fees are paid in ADVANCE WELL BEFORE THE PERIOD OF ATTENDANCE). Practical fee amounts to R1000 and payable on or before the 30 of April every year 5. When the financial supporter/ learner has made the payment at the bank, he/she should submit a proof of payment to the accounts clerk, fax on these numbers: 086 535 7603 or email to pretoratechnical@gmail.com/pretechnicalcollege@yahoo.co.uk then confirm with the Accounts clerk to make sure the proof of payment has been received. 6. Payments must start in the first month of commencement of the training. Each monthly payment must be received by the College on or before the 4TH of each month. 7. The learner will not be allowed to continue with the course or write any test and examination if the fees are not up to date. 8. The financial supporter of the learner accepts full responsibility and liability for the course fees as determined in paragraph 1or 2 or 3or 4 of this contract. 9. All fees paid are strictly non-refundable. 10. International Students are required to pay half of the total fees on registration. 11. All students are supposed to receive a student code of conduct and an indemnity form which they are expected to fill and submit to administration. 12. Reassessment Fee of R100 is payable for every Assessment failed /or missed and late submission. 13. The terms and conditions of this agreement are not subject to change until the College Board have verified and approved the changes and the application of changes must be done by way of an affidavit signed by both the learner and financial sponsor. Application for changes to the contractual arrangements must be done within seven working days upon the signing of the contract. Any applications thereafter will be rendered null and void. 14. Students who have failed unit standards reassessments twice are required to redo the unit standards and attend classes. 15. Students will be liable to pay for all the subjects in full which appear on their final examination timetable. 16. The College will not be liable for any loss or damage or warrant on the issued out Tablets once they have been handed over to the student. 17. For any act of vandalism or damage to the college property that student has caused at the College will be subject to the financial charges to restore the property. 			
Programme Registration			
Pretoria Technical College is accredited by HWSETA, SASSETA and MICTSETA to offer SETA Programmes			
Certification			
HWSETA, SASSETA and MICTSETA issue the Learner Achievement Certificate to the learner when the learner has successfully completed the programme. Learner Achievement Certificates take long to be issued from the SETA's.			
Summary of Rules and Regulations			
1. All successful applicants are expected to be neat and tidy. 2. The college adheres to strict hygiene. 3. The college administration does not tolerate use of abusive language and lack of respect for lecturers or fellow students. 4. Late coming is not acceptable. 5. Indiscipline and involvement in activities that affect the smooth running of the college shall not be tolerated. 6. Payments for extra mural activities like field trips and parties are not compulsory and are paid separately from school fees. (This is only a summary of the rules and regulations. The comprehensive list will be issued at the commencement of the specific course).			
NB: Please verify the registration/ accreditation status of the learning programme before registering. Admission fee is valid for three months			
DECLARATION			
I declare that I have read and understood the contents of this application form; that the information supplied in this form is true and I undertake to supply the college with documentary or any other form of additional proof that may be required. I also understand that should any information given prove to be incorrect disciplinary action will be taken by the college.			
ACKNOWLEDGEMENT OF DEBT TO PRETORIA TECHNICAL COLLEGE			
I, _____ parent/guardian/sponsor responsible for the payment of fees, hereby undertake to adhere to the conditions stated in this application form which include making payment of all fees in advance, the College Rules and Regulations for Students.			
The financial sponsor is requested to submit an affidavit to acknowledge the agreement to payment of fees within seven working days. Please take note that the Signature declared on this section by the applicant will be taken as the official signature for all official documents the student will be expected to use up until the end of his or her studies here at our institute. It is the learner's responsibility to issue a financial sponsor/parent the signed copy of this contract.			
APPLICANT SIGNATURE _____	DATE _____	PARENTS/FINANCIAL SPONSOR SIGNATURE _____	DATE _____
WITNESS NAMES) : _____	SIGNATURE _____	DATE / / _____	
HEAD OF DEPARTMENT : _____	SIGNATURE _____	DATE / / _____	

